



THE INSTITUTE OF
BEAUTY AND WELLNESS

2009 Annual Security Report

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Institute of Beauty and Wellness' annual security report is provided here. The report includes statistics for the previous three calendar years – 2006 to 2008 – on reported crimes that occurred on-campus; in a certain off-campus building occupied by the school; and on public property immediately adjacent to, and accessible from the Institute of Beauty and Wellness. The report also includes statistics for the previous three calendar years – 2006 to 2008 – on reported crimes that took place in District 1 – the police district that the Institute of Beauty and Wellness is located in. The report also includes institutional policies concerning campus security, crime prevention, the reporting of crimes, drug and alcohol abuse prevention, and emergency response and evacuation procedures.

Please contact the Financial Aid Office at 414-319-7581 for more information and/or to request a print copy of the report.



Campus Security Policy

To provide a safe and secure environment for students, staff and guests, The Institute of Beauty and Wellness has adopted the following procedures.

If a student is involved in an incident or notices something suspicious they are to report it to the Instructor Team for immediate action.

1. If a student is involved in an incident while at The Institute of Beauty and Wellness, or is witness to an incident, it should be reported immediately to management for action and recording. This report must be in writing. Please see an Aveda Advisor at the front desk for reporting.
2. Only staff members are authorized to have keys to the building; no students are to have access to campus facilities without staff supervision. Alarm systems and outdoor lighting are integral parts of the campus security system. Facility security issues should be reported to management immediately.
3. Campus programs which inform students and employees about being responsible for their own security and the security of others include:
 - a. Emergency procedures publication distributed within The Institute of Beauty and Wellness
 - b. Regular notices in the Institute Times, which is distributed by period to all students, staff and guests.
 - c. Personal Security Development Programs presented by local law enforcement.
 - d. Staff Development Programs on safety.
4. The student handbook and the State Penal Code prohibit the possession, use and sale of alcoholic beverages and illegal drugs on campus.

If you see anything/anyone suspicious, please contact management immediately or call local law enforcement by dialing 911.



Drug and Alcohol Abuse Prevention Program

Standards of Conduct

The Drug and Alcohol Abuse Prevention Program policy applies to all students and all employees. The unlawful possession, use, or distribution of illicit drugs and alcohol are strictly prohibited at this institution. Students or employees not complying with this standard will be subject to institutional sanctions.

The prohibitions for use, possession, and distribution of illegal drugs or alcohol apply to all persons on school property or as part of any school activity.

Institutional Sanctions

Abstain from the use of alcohol and controlled substances prior to, and during school hours. (This includes lunchtime.)

The Institute of Beauty and Wellness will not tolerate the sale, use, discussion or possession of illegal drugs on the premises or at school functions. Violation will result in immediate dismissal. The Institute of Beauty & Wellness may not dispense any medications, including aspirin, ibuprofen, etc. to any student. If a student takes over the counter or prescription medications, they are allowed to ingest such items as long as the administration has been notified.

Immediate termination from employment, or in case of a student, from school, will be imposed for use, distribution, or possession of illicit drugs and alcohol.

The Institute of Beauty & Wellness will notify the student or employee in writing if the institution becomes aware of any violation of this policy. The student and or employee may request a formal meeting after receiving said notice. Three (3) members from the faculty and staff will comprise the hearing board. If the student or employee fails to request a hearing within three (3) business days, then immediate termination will take place.

If a student or employee requests a hearing, the board will notify the student/employee of the date the hearing will take place. The student/employee has the right to be represented by legal counsel for this purpose. The hearing board will take testimony from all individuals involved in the case.

The Institute of Beauty & Wellness' administration will then be notified of the board's decision. In all cases the hearing board's decision will be final. The institution's administration will then notify the student/employee of the board's decision.

If the student/employee is found to have violated the institution's Drug and Alcohol Prevention Policy, then immediate termination from school or employment will take place.



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Health Risks Associated with Use and Abuse of Drugs and Alcohol

Alcohol and other drug use may lead to a multitude of health problems. If you feel that you have a drug or alcohol addiction, please contact any one of the numbers listed below or contact your physician immediately.

Drug and Alcohol Counseling/Treatment Availability

- Crisis help line: 262.257.7222
- Parent help line: 414.671.7222
- First call for help: 262.547.3388
- Rogers Memorial Hospital: 414.327.3000 treatment for alcohol and drug addiction, depression, anxiety, and eating disorders.
- Allied counseling services: 920.674.9582
- ARO counseling: 262.641.9050
- Counseling center of Milwaukee: 414.271.2565



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Emergency Response and Evacuation Procedures

The Institute of Beauty and Wellness will, without delay, and taking into account the safety of the community, determine the content of an emergency notification and initiate the campus emergency notification system, unless such notification will, in the professional judgment of campus security authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate an emergency.

The school has implemented a comprehensive All Hazards Plan that includes warnings and notifications. This institution warning and notification system incorporates three methods:

1. The Institute of Beauty and Wellness maintains a campus wide Public Address system that covers the entire school. In an emergency this system will be activated followed by voice messages giving instructions on what actions to take.
2. In an emergency the Institute of Beauty and Wellness will notify students and guests about school closures and cancellations.
3. Information about emergencies at the Institute of Beauty and Wellness is disseminated to a larger community by the school's Administrative Director or Director of Operations using the school's phone line and local news.



Total Criminal Offenses Occuring on Campus Property				
Offense	2006	2007	2008	
Murder/Non-negilent manslaughter	0	0	0	
Negligent manslaughter	0	0	0	
Forcible Sex offenses	0	0	0	
Non-forcible Sex Offenses Sex offenses (incest/statutory rape)	0	0	0	
Robbery	0	0	0	
Aggravated assault	0	0	0	
Burglary	0	0	0	
Motor Vehicle Theft	0	0	0	
Arson	0	0	0	

Total Criminal Offenses Occuring on Public Property				
Offense	2006	2007	2008	
Murder/Non-negilent manslaughter	0	0	0	
Negligent manslaughter	0	0	0	
Forcible Sex offenses	0	0	0	
Non-forcible Sex Offenses Sex offenses (incest/statutory rape)	0	0	0	
Robbery	0	0	0	
Aggravated assault	0	0	0	
Burglary	0	0	0	
Motor Vehicle Theft	0	0	0	
Arson	0	0	0	

Total Number of Arrests Occuring on Campus Property				
Violation	2006	2007	2008	
Liquor law violations	0	0	0	
Drug law violations	0	0	0	
Illegal weapons possessions	0	0	0	

Total Number of Arrests Occuring on Public Property				
Violation	2006	2007	2008	
Liquor law violations	0	0	0	
Drug law violations	0	0	0	
Illegal weapons possessions	0	0	0	

Total Number of Disciplinary Actions Occuring on Campus Property

Violation	2006	2007	2008	
Liquor law violations	0	0	0	
Drug law violations	0	0	0	
Illegal weapons possessions	0	0	0	

Total Number of Disciplinary Actions Occuring on Public Property

Violation	2006	2007	2008	
Liquor law violations	0	0	0	
Drug law violations	0	0	0	
Illegal weapons possessions	0	0	0	

The most common reported crime is larceny (theft). Thefts have occurred from unlocked rooms or offices or unattended property in an unattended area.

There were no crimes of prejudice reported for the above categories of crime or for any crime involving bodily injury that indicated the victim was intentionally selected because of their actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.



Total Criminal Offenses Occurring in District 1 - Milwaukee, Wisconsin

Offense	2006 Number	2006 per 1000 Residents	2007 Number	2007 per 1000 Residents	2008 Number	2008 per 1000 Residents
Murder/Non-negligent	2	0.047	2	0.047	2	0.047
Forcible Sex offenses	32	0.748	40	0.935	17	0.397
Robbery	243	5.681	188	4.395	179	4.185
Aggravated assault	265	6.195	336	7.855	259	6.055
Burglary	400	9.351	383	8.954	291	6.803
Motor Vehicle Theft	379	8.86	420	9.819	393	9.188
Arson	6	0.14	8	0.187	8	0.187